

Guidelines for Documentation of Physical Disabilities and Systemic Illnesses

The following guidelines are provided to assist the diagnostician in providing the required information. Documentation must be submitted by a physician, neurologist, psychiatrist, or other medical specialist. Documentation should include the names, titles, professional credentials, license number, address, and phone numbers of the evaluators as well as the date of the report.

- A clear statement of the medical diagnosis of the physical disability or systemic illness.
- Documentation for eligibility should be current, preferably within the last three years. The age of acceptable documentation is dependent upon the disabling condition, the current status of the student, and the student's request for reasonable accommodation.
- A summary of assessment procedures and evaluation instruments used to make the diagnosis, including evaluation results and standardized scores, if applicable.
- A description of present symptoms which meet the criteria for diagnosis.
- Medical information relating to the student's need should include the impact of medication on the student's ability to meet the demands of the postsecondary environment.
- Suggestions of reasonable accommodations which might be appropriate at the postsecondary level are encouraged. These recommendations should be supported by the diagnosis.

The following Disability Services Specialists are available to consult with diagnosticians regarding these guidelines:

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